



# St Leo's College Alcohol Policy

Version control	
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## Definitions

In this Policy:

*St Leo's College Administration, the College Administration and the Administration* means the Executive Team at St Leo's College headed by the Head of College & CEO.

*Calendar Event* means any activity which occurs:

- pursuant to the College Liquor Licence, or
- pursuant to an OLGR issued Liquor Permit, or
- pursuant to a College BYO Event Form

and which can be committed to the College calendar in P Week or the first week in semester two.

For example, a Formal Dinner is a Calendar Event, *Tropicana* is a Calendar Event, post-rugby drinks sessions are Calendar Events, but drinks organised to celebrate the submission of a difficult second year Engineering group assignment is not a Calendar Event.

*St Leo's College, St Leo's* and *College* can each have two meanings – the first where the natural meaning of those words refers to those buildings and that land occupying the space between Sir William MacGregor Drive and College Road, bordered by the land holdings of St John's College and Duchesne College at UQ, the second where the natural meaning of the words *St Leo's College, St Leo's* or *College* is the community of people who reside at, work at, volunteer at or have a stakeholder's interest in the College.

*Council* means individual persons for the time being appointed to the Council of the College.

*Event* means any activity with more than eight\* people involving the consumption of alcohol, with the exceptions noted immediately below. For example, *Tropicana* and Summaries are both events.

People sitting down in the Junior Common Room to watch television, play cards or board games, operate an electronic device, read, study whilst consuming an alcoholic beverage do not constitute an Event.

These activities are though subject to College regulatory policies like the Noise Policy.

Impromptu social gatherings where alcohol is consumed are Events.

Examples include:

- gatherings to celebrate the end of exams;
- birthday parties;
- drinks after Formal Dinners in the Junior Common Room.

*Event Organising Resident* means the person who submits the Event Form for College approval.

*Guest* means any person who attends St Leo's College to visit a current St Leo's College Resident.

*Junior Common Room Courtyard* means the area immediately to the north of the Junior Common Room, currently the five asphalt parking spaces bordered by the gutter and demarcated to the east by the line of the Junior Common Room.

*Liquor Act* means the *Liquor Act 1992*, any regulations or guidelines made or published pursuant thereto, the conditions of any liquor licence or permit, and any order, notice, requisition or direction made pursuant thereto, and includes any legislation amending or in substitution for that Act as passed from time to time.

*OLGR* means the Office of Liquor and Gaming Regulation, and/or any other agency or individual charged with the administration of the *Liquor Act 1992*.

*Resident* means any person who has a current Residential Agreement with St Leo's College.

*Student Club* means the St Leo's College Student Club Inc and "the Club" has an equivalent meaning.

*Sober* means one's vital signs do not exhibit evidence of having consumed alcohol.

*Summary* means a gathering of people in the College Quad between those times noted at Rule 5, below.

\*The College has chosen "more than eight" as the means of distinguishing an Event because eight people can sit comfortably around a College picnic table and there are eight Residents in many of the Blocks at St Leo's.

### **1.0 Policy**

The St Leo's College Council's first priority is the health and wellbeing of the people who comprise the community at St Leo's College. The College Administration may permit the use of the College's facilities for any function or gathering (Event) that is reconcilable with this priority and with providing an intellectually and socially stimulating, safe living and working environment.

The sale supply and consumption of liquor within the College must be sufficiently controlled to be consistent with the above noted priorities and objectives, and not only be legally compliant, but also be consistent with the spirit and intention of the *Liquor Act*.

Responsibility for adhering to this Policy is shared among all stakeholders as detailed in section 3.0. However, Residents and Guests are jointly and severally responsible for maintaining their own health and wellbeing and ensuring that their behaviour does nothing to adversely impact upon the health and wellbeing of any other Resident or Guest. Any College Resident or Guest whose behaviour might reasonably be regarded as endangering the health and wellbeing of any other College Resident or Guest, or compromising any other Resident's enjoyment of the College living environment, including damaging the College's facilities or negatively impacting upon the College's reputation will be held responsible for that behaviour.

## **2.0 Rationale**

Undue intoxication (*Liquor Act* definition reproduced below at 4.0 2) can impact upon the health of Residents and the quality of the College living environment. Accordingly, it is incumbent upon the College Administration to ensure the College's Residents, the St Leo's Student Club (the Club) and Residents clearly understand their parts in creating healthy individuals in a healthy community and delivering an intellectually and socially stimulating safe living environment.

Recognising Residents of the College regard St Leo's as their home, the College Administration, the Club and Residents each acknowledge Residents who are 18 years or over have the right to consume alcohol within those spaces and at those times the College Administration sets these spaces aside for that purpose. They each also acknowledge the responsibility of Residents who are 18 years of age or over to ensure neither the consumption of alcohol nor the Events at which alcohol is consumed has a detrimental impact upon the individual himself, the community, the College's reputation or the College Administration's ability to ensure statutory and common law compliances.

It is also in the interests of all stakeholders that all Events remain reconcilable with the norms of the broader community and be compatible with what the College Administration publically asserts about the College.

The legal consequences of the mismanagement of alcohol supply and consumption can include the loss of the St Leo's Liquor Licence, which in turn produces the revenue which improves the physical environment at the College.

The Policy ensures an environment that balances Residents' rights to conduct themselves in certain pre-agreed ways and their responsibilities to the College community.

## 2.1 Organising Principles

On both Sunday afternoons or evenings and Thursday afternoons or evenings, within those timeframes noted at 5.0 below, the College will endorse up to two Student Club organised or Resident organised Events per week in either the Quad or the Junior Common Room.

The College may also, at its discretion, endorse a third 3.5 hour or 210 minute Event per week, to a maximum of three such Events per week to a maximum of twelve additional Events per year. Should the Student Club or an organising Resident wish to convene an Event in excess of the twelve discretionary approvals noted above, the Student Club may “trade” a pre-existing Sunday or Thursday Event to facilitate the Event the Club or Resident particularly wishes to convene.

An Event may run in the JCR at the same time another Event runs in the Quad, but a Quad summary or JCR session may not follow each other, or any other Event. Two Events that run concurrently are counted as one Event.

Notwithstanding Events like *Tropicana and Back to School* which run pursuant to OLGR-issued Temporary Liquor Permits, each of these events may run for 3.5 hours or 210 minutes, the length of time between meal services.

For the purposes of the Alcohol Policy, Sunday is Day One of the week.

Minors may not drink alcohol at St Leo’s Events.

Attendees of St Leo’s Events eighteen years or older must arrive at the Events sober and may not become unduly intoxicated at Events.

No Resident may consume alcohol anywhere at St Leo’s during the course of meal services, notwithstanding formal dinners and College organised Events.

The Head of College, or his delegate, may declare the Blocks dry for any period he or the delegate believes is in the best interests of the welfare of Residents and the Workplace Health and Safety interests of the College.

Non-Residents may not consume alcohol they have brought themselves to the College.

Residents returning to the College from Events at which patrons have been drinking alcohol may not continue drinking once they have returned, even when they return to College with an Event in the Quad or the Junior Common Room underway.

This includes returns from:

*Cromwell Bunker*

*Tropicana & Back to School*

Rowing Regatta

College Exchanges

Balls

Recoveries  
Licensed venues  
Days at the Races  
*John's Jazz Nights*  
*Leonian*  
*St Patrick's Day*  
AGM  
At Homes  
*Ugly Party*  
*Toga Party*  
*Jungle Party*  
Trivia Quiz Nights  
Exec Handover  
Off-site events

At 10.2.4 the College Handbook provides for expulsion for any Resident who involves himself in any behaviours that are consistent with *Scoops*.

### **3.0 Stakeholders' Responsibilities**

#### College Council

The Council is responsible for approving the policies and for reviewing the effectiveness of the systems the College Administration deploys in delivering this Policy and other policies.

#### The College Administration

The College Administration is responsible for ensuring all stakeholders – Council, UQ, Staff, Student Club, Residents, and the broader public are consulted or considered in the process of generating and refining the College Alcohol Policy and are included in the deliberations that might later amend and refine the College Alcohol Policy.

The College Administration is responsible for ensuring that alcohol is sold, supplied and consumed at College in a way that is reconcilable with the Council's first priority, consistent with it nurturing and developing its Residents through providing an intellectually and socially stimulating safe living environment and in accordance with the *Liquor Act* and common law duties to its Residents.

The College Administration has a duty to ensure neither the University of Queensland nor any of its neighbours are adversely impacted upon by the conduct of Residents or Guests who consume alcohol at the College.

#### The Student Club

The Student Club is responsible for ensuring that its objectives always align with and complement those of the College Administration and that any Student Club Event, whether run by the Student Club or endorsed by it, is reconcilable with the environment the College Administration has publically asserted it delivers to its Residents. The Student Club Executive, particularly the President will assist the College Administration in ensuring the health and wellbeing of the people who comprise the College community by only convening

and/or endorsing Events that are reconcilable with the providing of a socially stimulating safe living and working environment.

The St Leo's Student Club is responsible for operating its on-site and off-site Events in a way that supports the priorities and duties the College Administration owes to Residents. The College Administration acknowledges the Club partners it in delivering the collegiality that distinguishes the St Leo's experience and works with the Student Club to maintain the high standards that characterise the enrichments that occur in the St Leo's College environment.

The Student Club will give any Resident whose conduct contravenes the Rules in Section 4.0 the opportunity to firstly correct his behaviour and if he elects not to avail himself of that opportunity, remove him from that Event or exclude him from subsequent Student Club Events.

The Student Club also assumes responsibility for delivering and maintaining the robustness of the systems that ensure RSA compliance at liquor permitted Events run by the Student Club or Residents and the appropriate conduct of Residents at BYO Events through the RSA Marshall system.

#### Residents and Guests

Each Resident and Guest has a responsibility to conduct him/herself in the best interests of his/her community and with a real concern and respect for the freedoms, rights, and health of him/herself and all members of the College community.

Accordingly, Residents and Guests are responsible for their personal alcohol consumption and for their conduct choices which can jeopardize their health, the community's wellbeing and the Liquor Licence.

In addition, all stakeholders have a responsibility to maintain an awareness of this Policy and to promote awareness of it to others.

#### **4.0 Rules**

The College wishes to ensure the benefits it provides are available to all Residents equally. To this end, it will not tolerate behaviour that might reasonably be regarded as compromising another Resident's enjoyment of the College or his equal access to its benefits.

The College Administration recognises one part of providing young men with a socially stimulating environment can involve demarcating spaces within the College and times within which alcohol may be responsibly consumed. At the same time, it also recognises that the close proximity that follows living in community means there may be inconvenience for community members who do not wish to partake in College Administration sanctioned Events where alcohol is consumed.

Therefore, all Residents and Guests taking part in College Administration sanctioned Events where alcohol is consumed are required to maintain reasonable levels of amplified music and show consideration for non-participant Residents and Guests when consuming alcohol at College Administration sanctioned Events.

#### Minors & Undue Intoxication

1. A Person who is less than 18 years of age may not be supplied with, consume or be allowed to consume liquor anywhere at St Leo's.

2. A Person who is “unduly intoxicated” may not be supplied with, consume, or be allowed to consume liquor anywhere at St Leo’s.

Section 9A of *The Liquor Act* defines undue intoxication:

"a person may be taken to be unduly intoxicated if—

- (a) the person’s speech, balance, coordination or behaviour is noticeably affected; and
- (b) there are reasonable grounds for believing the affected speech, balance, coordination or behaviour is the result of the consumption of liquor, drugs or another intoxicating substance.”

#### Student Club Liquor Permitted Events

3. The Student Club may approach the College Administration and request the College Administration to effect a “step back” from the Liquor Licence for the purposes of the Club making an application to the Office of Liquor Gaming and Racing (OLGR) to host Events in the Junior Common Room, the car park on the eastern side of the College between St Leo’s and Duchesne and on the Deck.

#### BYO Summaries

4. The grassed space inside the concrete pathway is the Quad for the purposes of Summaries and it is only in this space that alcoholic beverages may be opened and consumed. The other area at St Leo’s where BYO alcoholic beverages may be opened and consumed is inside the Junior Common Room.

Residents may not carry opened alcoholic beverages around the College, except where they are returning via the most direct route to their rooms to store the unconsumed portion of an alcoholic drink that remained unfinished after an Event or gathering in either the Junior Common Room or Quad or area specially approved by the College Administration.

Consistent with the WH&S Policy, at all Events, except those convened under the Liquor Licence, alcohol may only be stored in non-glass containers – specifically there may be no glass bottles at any Resident Event or gathering, with the one exception to that position noted below.

At Summaries, Residents may open glass containers and consume alcohol from those containers provided immediately the contents of the glass container is consumed, the glass is disposed of safely through its being placed in a rubbish bin in the Quad set there for that purpose.

At Events convened under the Liquor Licence, alcohol may be supplied in glass containers.

5. The Student Club may convene or endorse BYO Events in the Quad (also known as “Summaries”), at which Residents may open and consume alcoholic beverages. The Student Club or an organising Resident may choose a single session per day from the following options – regardless of whether convened by the Club or a Resident.

Other than being advised the RSA Marshalls for the Summary, the College requires no notice before these Events proceed and they may be relocated to the Junior Common Room where practicalities prevent their proceeding in the Quad. The same times and Rules apply when they are relocated to the Junior Common Room.

- Thursdays between:
  - 1:30pm (conclusion of the lunch service) and 5:00pm (commencement of dinner service); or
  - 6:30pm (conclusion of dinner) and 9:00pm (when the buses depart for College Exchanges) and
- Sundays between:
  - 1:30pm (conclusion of the lunch service) and 5:00pm (commencement of dinner); or
  - 6:30pm (conclusion of dinner) and 9:00pm.

At Summaries, the Student Club President is the Event Organising Resident.

6. The Student Club or Residents may approach the Head of College, Deputy Head of College or the Dean of Students and using the BYO Event Form in the College Handbook request permission for a Summary in accordance with the times of day noted at 5.0 above, ie 1:30pm-5:00pm or 6:30pm-10:00pm, subject to the request satisfying the Organising Principles in 2.1.
7. Summaries and other BYO Events may only proceed after the Student Club or Event Organising Resident has nominated two "RSA Marshalls", both of whom will be St Leo's Residents, RSA trained and clear in their understanding of their responsibilities and obligations, the operation of this Policy and after Forms have been submitted to the Head of College or the Deputy Head of College or the Dean of Students.

Up to the first 50 attendees at a BYO Event require 2 RSA Marshalls, with an additional RSA Marshall required for every additional 50 attendees or part thereof.

The Event Organising Resident is responsible for communicating the Conditions of the Event to all Event participants.

#### The Standard of Conduct Required of Attendees at BYO Events

8. Attendees at BYO Events will behave in ways which assist the College Administration to perform its duty to the health and wellbeing of all Residents.
9. Attendees at BYO Events will behave in ways that strengthen and maintain the College's reputation within the broader community.
10. Attendees at BYO Events will not bring large amounts of alcohol or bottled or decanted spirits to these Events. Glass is banned at all Residents' Events and gatherings except where it is brought and disposed of in accordance with Rule 4.
11. Guests of Residents may attend Summaries only with the express permission of the Head of College, Deputy Head of College or Dean of Students.

#### Use of the Junior Common Room for BYO Events

12. The Student Club or an organising Resident may approach the College Administration and using the Form noted in the College Handbook, request permission to convene a BYO Event in the Junior Common Room, or elsewhere about the College.
13. At Junior Common Room Events which Residents and up to one Guest each may attend, alcoholic beverages may be opened and consumed.
14. BYO Events which occur in the Junior Common Room will be conducted as though they are OLGR regulated *Liquor Act* compliant Events including but not limited to provision for:
  - sufficient planning time to apply for College Administration approval and the delivery of an RSA compliant and WH&S compliant Event. For Calendar Events a minimum of 7 days' notice must be given; for other Events, three days' notice to permit:
    - planning so as to safely and compliantly manage the RSA Marshall/Attendee ratio, and;
    - establishing the compatibility of the proposed event with the above-mentioned priorities and responsibilities to its non-attending Residents, and
    - ensuring the College's facilities are not reserved for other purposes.
  - procedures should attendees arrive at the Event unduly intoxicated;
  - procedures should attendees behave at the Event in a disorderly or unruly way;
  - procedures for responding to U/18 attendees;
  - clearly published starting and finishing times;
  - clearly defined and approved consumption areas including, where required by the Head of College, fencing;
  - appointment of RSA Marshalls to ensure the above compliances;
  - any other OLGR requirement.

Where the College Administration receives less than three days' notice, the event will be assessed on its merits by the Head of College.

15. The College Administration lets the use of the Junior Common Room and surrounds to the Student Club rent free for its exclusive use on the express understanding that all excess stock must be immediately re-sold to the vendor who supplied the liquor to the Student Club. The Student Club may not store excess or surplus liquor in any College facility. Therefore it is incumbent upon the Student Club to judiciously acquire stock for these Events and to only purchase liquor on a sale or return basis.

#### Property Damage and Bond Requirement

16. In P Week of 2016, 2017 and 2018, as a Condition of the College Administration letting its facilities to the Student Club rent free, the Student Club will lodge a payment of \$834, until it has accumulated a Bond to the value of \$2500, at which point it will maintain its Bond at that value with the College Administration.

This Bond will be "topped up" by the Student Club whenever the costs of damage reduce the value of the Bond to a sum below that which should be lodged with the College

Administration. Using the second year of the process as an example, the Club will always have a Bond amount of \$1668 lodged with the College.

17. Where damage is caused to College property at a Student Club organised Event, and the individual or individuals who caused the damage are unidentifiable, the Student Club will either forego the equivalent sum out of the Bond it lodges with the College Administration, reimburse the College Administration for the costs in repairing the damage, or arrange for repairs by a licensed professional at the Club's expense.
18. Where there is damage caused within the College buildings or grounds the night of or the morning following a Student Club organised Event, and the individual or individuals who caused the damage are unidentifiable, the Student Club will reimburse the College for the costs of repairing the damage, and also the cost of the labour that might be required to repair the damage. The monies for these repairs will come from the Bond the Club lodges with the College Administration which the Student Club will then top up.

#### Sanctions & Reviews

19. In the Event the Rules noted in this Alcohol Policy are breached by an individual, the College Administration will intervene with those Sanctions noted in the College Handbook including professional counselling, fines, suspensions and exclusions.
20. Where a Student Club or Resident organised Event leads to damage around the College, the College Administration will review the Event and Events similar to it to determine whether permitting the Event to proceed again is in the interests of the broader community.

#### Spaces In Which Alcohol May Not Be Consumed by St Leo's College Residents ~

21. Other than as expressly described, alcohol may not be consumed in the following areas:
  - Tutorial Rooms
  - Board Room
  - Chapel
  - Gymnasium
  - College offices
  - College front lawn
  - Gardens & Glasshouse
  - Kitchens & Laundries
  - Stairwells and adjacent areas\*
  - Reading Room
  - Music Room
  - Phantom Grotto
  - Dining Room (Formal Dinners excepted)
  - Tennis Court^ and adjacent areas\*
  - Deck (Formal Dinners excepted and College sanctioned functions excepted)
  - Quad (within prescribed times and spaces excepted)
  - Library (except with prior permission of the Head of College)

- McKenna Room (except with prior permission of the Head of College)
- College front, back and side car parks (except where there is a Student Club Liquor Permitted Calendar Event or Event Form Event)
- Balconies (except where there the College Administration has given permission following a request from the Student Club or Residents to run an Event on a balcony.)

\* Adjacent area means an area within ten metres of the space, as per the *Liquor Act*.

^Residents may complete an Event Form to permit consumption of alcoholic drinks at both Inter-block Cricket and Inter-block Basketball as per Rule 12, above.

~ To remove doubt:

- Residents may consume alcohol in the Quad within prescribed times (see Rule 5).
- Residents may consume alcohol at the same time in the Junior Common Room, including the Courtyard within prescribed times noted in Rule 5, and in accordance with the Conditions noted at 2.1 Organising Principles.
- ⊖ A group of up to eight Residents may consume alcohol in the Junior Common Room any day of the week between 1:30pm-11:00pm for up to 3.5 hours or 210 minutes
- Alcohol may not be consumed in any other area of the College unless the College Administration has approved an Event occurring in that area.

#### Banned Behaviours and Banned Items

22. The following are not permitted within the College:

- Making noise after 10:00pm when returning to the Blocks after an Event. (Residents who return home after attending a St Leo's Event or attending an event off-site are returning home to go directly and quietly to bed or to conduct themselves quietly about the College.)
- Drinking games at both BYO Events and Liquor Permitted Events;
- Shots;
- Alcoholic punch, unless mixed by the College Kitchen staff or supervised by the Head of College, Deputy Head of College or Dean of Students;
- Drinking apparatus, including "beer bongs" which enable a person to consume alcohol quickly;
- Any activity which would constitute an unacceptable practice pursuant to the *Liquor Act*;
- Drinking spirits at College on any day the Head of College, Deputy Head or Dean of Students so declares;
- Consumption of alcohol in groups in College bedrooms after 10:00pm;
- Any rapid consumption of alcohol in a short period of time.

#### BYO Hours

23. BYO alcohol may be consumed in the Quad or the Junior Common Room within prescribed times (see Rule 5).

See also the Event exceptions noted in Definitions concerning use of the Junior Common Room.

**End of Policy**